



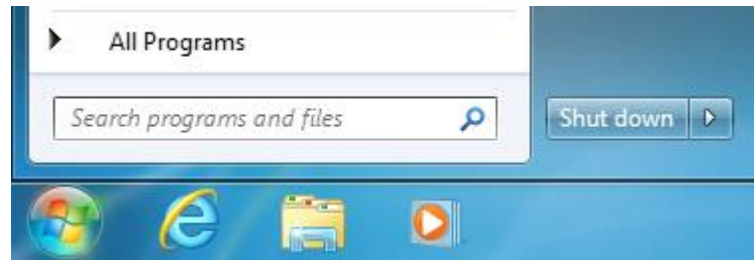
المرحلة الاولى
استاذة المادة
م.م.فاطمة صفاء فاهم




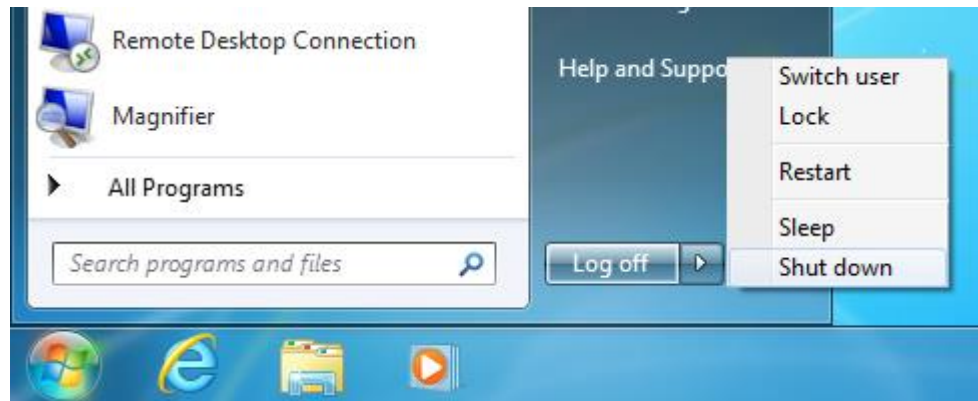
Introduction to Windows

Shut Down Using the Mouse



Click  You should see Shut down right there, as in the image below. If so, click on it.



If the button shows something else, there is a tiny arrow  just to the right of it. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click (Shut down) .





log off Using the Mouse

Click  There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click log off.





log on Using the Mouse

Click . There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click log in.





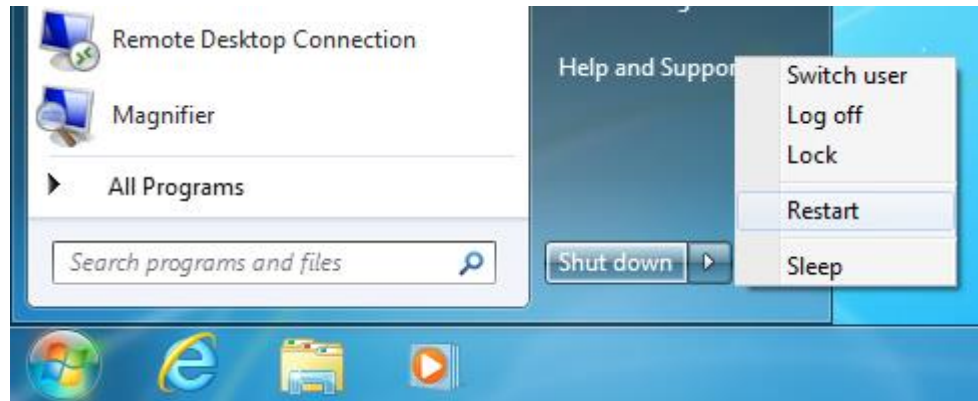
sleep Using the Mouse

Click  There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click sleep.



Restart Using the Mouse

Click . There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click **Restart**.



Controlling Windows

The Mouse










Mouse – a small, hand-held device that is used to control the pointer on the screen.

There are Seven Main Mouse Actions:

- Point
- Click
- Right-click
- Double-click
- Drag
- Right-drag
- Scroll



Common Mouse Pointer Shapes & What They Do

 Normal Select	 Busy	 Resizing
 Help Select	 Move	 Text Select
 Working in Background	 Unavailable	 Link Select

A digital-themed background with a green gradient. In the bottom-left corner, a laptop is shown with a globe on its screen. Several white papers are scattered around the laptop. The bottom of the image features a pattern of binary code (0s and 1s).

Thank you for your attention