




المرحلة الاولى  
استاذة المادة

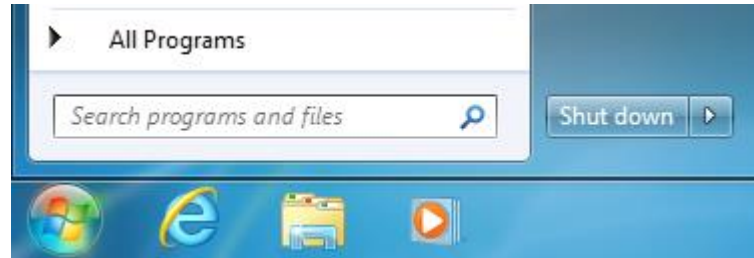
م.م. مروة مدلول مهدي محمد




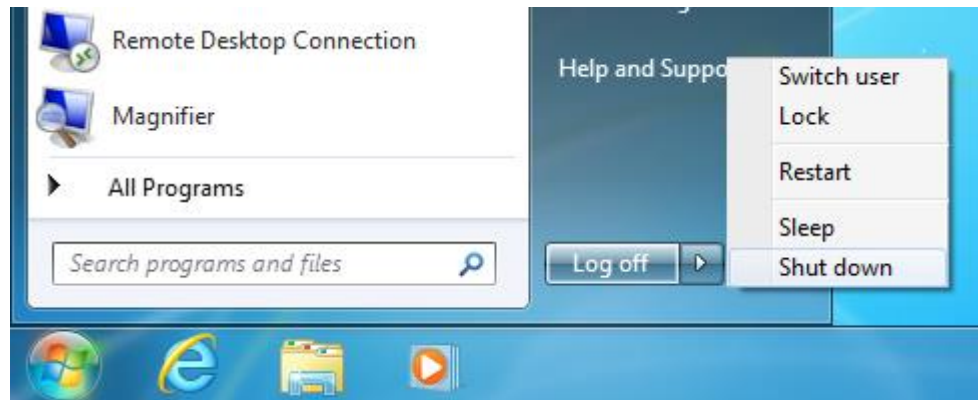
# Introduction to Windows

# Shut Down Using the Mouse



Click  You should see Shut down right there, as in the image below. If so, click on it.



If the button shows something else, there is a tiny arrow  just to the right of it. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click (Shut down) .





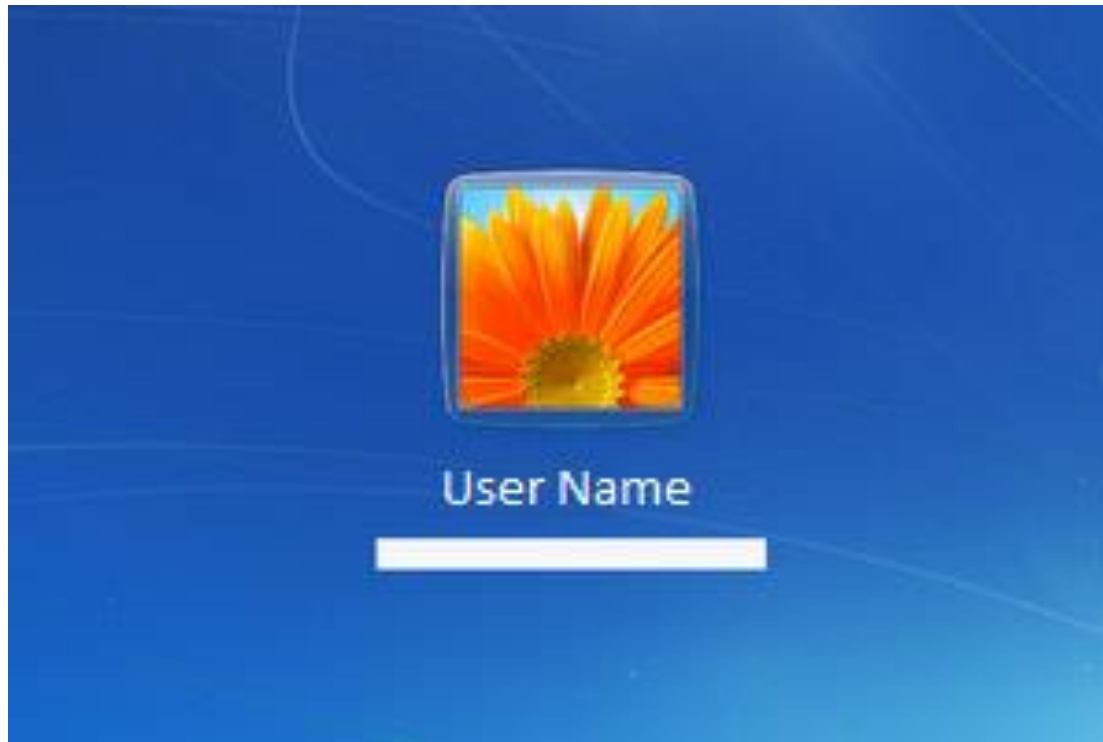
## log off Using the Mouse

Click  There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click log off.





## log on Using the Mouse

Click . There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click log in.




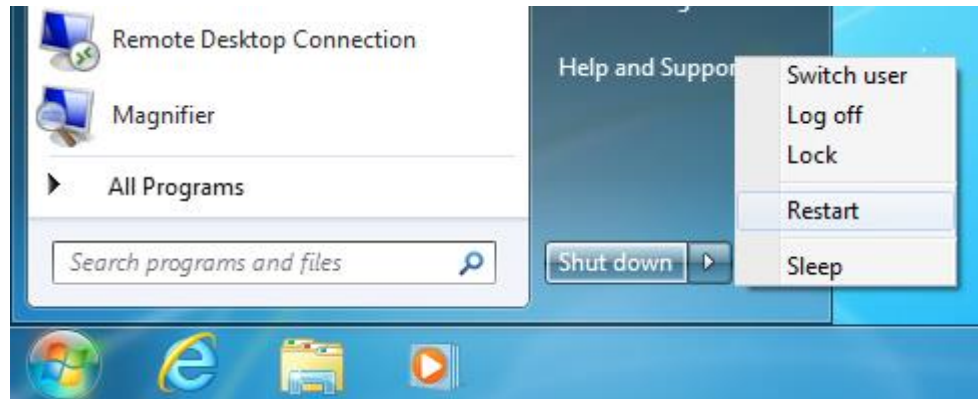
## sleep Using the Mouse

Click  There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click sleep.



## Restart Using the Mouse

Click . There is a tiny arrow  there. Click that—it's a little difficult, because you have to click only on the tiny arrow. When you click the arrow, a new menu will pop up. Click **Restart**.



# Controlling Windows

## The Mouse

**Mouse** – a small, hand-held device that is used to control the pointer on the screen.










There are Seven Main Mouse Actions:

- Point
- Click
- Right-click
- Double-click
- Drag
- Right-drag
- Scroll





# Common Mouse Pointer Shapes & What They Do

 Normal Select	 Busy	 Resizing
 Help Select	 Move	 Text Select
 Working in Background	 Unavailable	 Link Select

The image features a laptop on the left side, with its screen displaying a globe of the Earth. The laptop is open, and its keyboard is visible. To the right of the laptop, there are several sheets of paper, some of which appear to be floating or slightly out of focus. The background is a solid light green color, overlaid with a faint, repeating pattern of binary code (0s and 1s) in a lighter shade of green. The overall composition is clean and modern, suggesting a digital or technological theme.

**Thank you for your attention**