

Exercise 9

Write the correct tense (past or past continuous) in place of the verbs in brackets in the following sentences. When you have done so, write similar sentences of your own.

1. Just as we (leave) the house, a friend (come) to see us.
2. When I (hear) the news, I (be) very upset.
3. I (write) a letter when my mother (call) me.
4. When I (be) a boy I often (go) fishing with my uncle.
5. While I (listen) to the news I (repair) my fountain-pen.
6. You (enjoy) Latin when you were at school?
7. I (see) him drive past as I (cross) the road.
8. My sister (work) as a typist before she got married.
9. The train (leave) just as we (arrive) at the station.
10. We (stand) on the corner when we (see) the accident.
11. While I (walk) to the market this morning I (meet) my next-door neighbour.
12. The lights (go) out last night while they (have) a party.
13. When we (be) on holiday we not (swim) because it was so cold.
14. She (play) the piano when the door-bell (ring).
15. The teacher (read) to us when a pupil suddenly (ask) a question.

SEQUENCE OF TENSES (1) When the main verb is in the past, all dependent or co-ordinate verbs must also be in the past.

Complete the following sentences by choosing one of the two words given in brackets.

- (a) I went into the room next door and (tell, told) him not to make a noise.
- (b) He told me he (will, would) finish early.
- (c) He telephoned to say he (can, could) not come.
- (d) My aunt said she (may, might) come tomorrow.

Exercise 10

Re-write the following sentences putting the verbs given in brackets in the correct tense. When you have done so, write similar sentences of your own paying special attention to the rule covering the sequence of tenses.

1. He rang me up several times but I (be) out every time he (call)
2. I thought it (rain) today.
3. He asked me if he (can) leave the room.
4. When he (ask) me I told him I never (be) here before.
5. I never thought I (see) you again.
6. He asked me if he (can) help me in any way.
7. I looked for my pen everywhere but (can) not find it.
8. As he (leave) the house he remembered he (forget) his coat.

9. ... you (remember) to turn off the lights when you left the room?
10. I opened the door and (find) him sitting at my desk.
11. I told him I (be) late because I (be) busy.
12. He asked me who my friend (be).
13. If this (cost) so much why did you buy it?
14. As she (not understand) what he said she (ask) him to repeat it.
15. He (hope) he might go to London but it (be) impossible.

SEQUENCE OF TENSES (2) After the words *when, before, until, as soon as, after,* and *unless* never use the future tense. These words should be followed by the simple present or the present perfect tenses.

Complete the following sentences by choosing one of the two words or phrases given in brackets.

- (a) When I (shall see, see) him, I shall let you know.
- (b) Before you (will come, come) home, please buy some fruit.
- (c) He will get very angry as soon as he (will hear, hears) about this.

Exercise 11

Supply the correct form of the verbs in brackets. When you have done so, write similar sentences of your own.

1. Please let me know as soon as you (hear) from him.
2. I will not stay unless he (ask) me to.
3. She must remain here until she (finish) her work.
4. He will telephone me before he (leave).
5. We will tell him about it after he (arrive).
6. They will go on holiday as soon as the weather (improve).
7. When I (see) you I shall know more about it.
8. We shall wait here until the bus (arrive).
9. He hopes to go to a university when he (leave) school.
10. I promise I will speak to him as soon as he (come).

SEQUENCE OF TENSES (3) clauses with 'if'. The three basic forms are:

1. If he *invites* me I *shall go*.
2. If he *invited* me I *would** go.
3. If he *had invited* me I *would have gone*.

Complete the following sentences by choosing one of the two words or phrases given in brackets.

- (a) If I (would see, see) you next week, I will tell you what happened.
- (b) I would not have come if I (knew, had known).

* Though the past of *shall* is *should*, in this type of sentence it is better to use the past of *will, would* as the word *should* often has the sense of *ought to* in English.

- (c) If you wrote to me sometimes, you (would get, would have got) an answer.

Exercise 12

Supply the correct form of the verbs in brackets. When you have done so, write similar sentences of your own.

1. We shall stay at home if it (rain).
2. I would have been able to come if you (let) me know in time.
3. If I (be) in your position I would tell him exactly what happened.
4. If I (have) more money I would buy a car.
5. If the teacher (explain) more carefully they would have understood.
6. We will get there on time if the train (be) not late.
7. Did you ask him if he (want) to see me?
8. I could have finished yesterday if you (ring) me up.
9. This exercise would be less difficult if we (know) the rules.
10. Do you think it will be better if he (come) tomorrow?

Word order

Keep to the basic pattern: Subject/Verb/Object/Qualifying Phrases, as closely as possible. Though there are certain exceptions, a subject may only be separated from its verb by an adverb of frequency. (See below.)

Complete the following sentences by choosing one of the two words or phrases given in brackets.

- (a) (Yesterday he, He yesterday) found (in his garden a coin, a coin in his garden.)
- (b) I received (from my cousin an invitation to a party, an invitation to a party from my cousin.)

Exercise 13

Re-write the following sentences correctly. When you have done so write sentences of your own paying special attention to word order.

1. The captain ordered the men to throw into the sea the goods.
2. You will have to write twice this exercise.
3. I went out to buy a book which had written a friend of mine.
4. It is pleasant to spend sometimes an hour in a library.
5. The head-master gave to the boy some good advice.
6. On my way to the office happened something very funny.
7. They both again reached home.
8. Once used to live two detectives opposite our house.
9. I went into the room where was the thief hiding.
10. I used very often to visit in the country my uncle.

11. Suddenly arrived at the house relations whom he did not want to see.
12. I asked him how much had I to pay.
13. He last month drove into a tree his car.
14. Yesterday brought the post-man a letter which I had been expecting.
15. By the policeman the driver to move on was ordered.
16. The man at last after losing his way returned to the hotel.
17. From the shelf by someone the book was taken.
18. The teacher forgot our compositions to correct.
19. The friend from abroad whom I told you about has arrived.
20. I forgot on the letter I sent to write the address.

ADVERBS OF FREQUENCY Here are the most important of them: *generally, sometimes, often, frequently, rarely, seldom, ever, never, usually, occasionally, already, just and still.*

They may be placed:

- (a) Before the main verb. (He often comes to see me.)
- (b) After the first auxiliary in a component verb. (It might never have happened.)
- (c) After the verb 'to be' – though they may be placed before to vary the emphasis. (He is usually late. Or: He usually is.)

Complete the following sentences by choosing one of the two words or phrases given in brackets.

- (a) He (often comes, comes often) to see me.
- (b) If you had been careful this (never might, might never) have happened.
- (c) He (has rarely, rarely has) taken much trouble with his work.
- (d) He (is already, already is) here.

Exercise 14

Put the adverbs given in brackets in their correct place in each of these sentences.

1. He has mentioned the subject. (*never*)
2. It is raining hard. (*still*)
3. We go to this part of the town. (*seldom*)
4. He is ill. (*often*)
5. These adverbs go before the main verb. (*generally*)
6. He has invited me to his house. (*sometimes*)
7. She would have told you a thing like that. (*never*)
8. You can trust him. (*always*)
9. He goes out of the house. (*rarely*)
10. You can be certain that he will succeed. (*never*)

Common mistakes*Exercise 15*

Re-write the following sentences in correct English.

1. Your hands are not very clear.
2. At last the ship it managed to rich the harbour.
3. Nobody said nothing for what had happened.
4. He was enjoyed his travel very much.
5. The sun was shinning at the sea.
6. We went for a walk with our car.
7. The storm cause a very big damage.
8. He did not leave me to go.
9. I tryed to find the luggages who I had left at the platform.
10. We did not have a moment to loose.
11. The afternoon I went for a walk with a friend of me.
12. For my good luck he told me the hole story.
13. We saw the boat to sink and run for help.
14. I did not afraid when I herd it.
15. People use to say that it was not a so easy thing to travel with a plane.
16. I am enough comfortable he told.
17. Sometimes when it happens the sea to be rough we do not go for baths.
18. The teacher, he explained us our mistakes as usually.
19. He went at school early this morning without to eat any breakfast.
20. He is the friend of her's.
21. What shall I do with all these money?
22. The bad was that we could not to go home.
23. He said us much stories.
24. He is bigger than me one year.
25. They wanted to make us a surprise.
26. This tree has grown up a lot.
27. I have been hear since five years.
28. The science has improved our lifes.
29. They hanged the picture from the wall.
30. As soon as I will return at home I will go to the bed.
31. I am thinking to go to England next year.
32. He threw to the dog a stone.
33. They did not obey to the teacher when he told them to be quite.
34. Last night were many thunders and lightnings.
35. He has not succeed to pass his examination.
36. We were told to work very hardly.
37. They asked each to the other for help.

38. Everybody in the church were quiet.
39. He fell down of his chair.
40. We stoped out of the hotel to wait our friend.
41. I saw a dream yesterday in the night.
42. In the dark room I fell on the wardrobe.
43. Something prevented it to open.
44. The table's leg is broken.
45. He said me the police has caught the thief.
46. It likes me to travel with a ship.
47. Except what I told you, you must to remember to write clearly.
48. We reached to the house early and knocked the door.
49. It seemed going to rain.
50. I told to her to do'nt trouble me.
51. We run over the bridge but still we lost the train.
52. We went to bed early because the other day we were going to do an excursion.
53. Many people is hear.
54. I was afraid what would happened.
55. I passed wonderful the holidays.
56. By this way you will learn how to swim.
57. He is the man who he lost his case.
58. For my surprise the lesson had began.
59. I had ten days to see you.
60. When he was ill he was laying in bed for weeks.
61. This morning we heard a terrible new.
62. I opened the radio for to hear the speach.
63. His hairs are turning grey.
64. He told me he will leave and so he did.
65. Do not make noise.
66. He went at the garden to cut some woods.
67. A passenger in the street walked passed my house.
68. Entering into the room he opened the light.
69. A day we went a walk.
70. The woman wich lives next door says this kind of things.
71. We do not wait the train to arrive on time.
72. This team won them before a week.
73. The whole class was too shocked when they heard the news.
74. The man controlled my passport.
75. They stole our house last weak.
76. My car is the same with your.
77. I had breakfast. After I went for shopping.
78. He raised from the chair because he was very hurry.
79. In the way to the station I met my friend.

80. I left from my house early today morning.
81. Do not say to them anything.
82. I felt asleep on the train.
83. I have many works to do.
84. My worse enemy is the laziness.
85. He has very few cloths and does not dress good.
86. He was dressed with a new costume.
87. We were discussing about the political position.
88. I could not opened the garden's gate.
89. That lady is our new typewriter.
90. From the very begining I was sure nothing wrong happened.
91. The man put fire to the rubbish.
92. It was brocken to peaces.
93. The enemys attacked against us.
94. We laughted allowed.
95. The buss ran fastly in order that the children arrived quickly to the school.
96. He borrowed me some money.
97. He was hearing the results from the radio.
98. In the contrary of my brother I work hardly.
99. This informations are not truth.
100. Do not do so many mistakes!