

Procedure #1: Admitting a Patient to a Nursing Unit

for students

PROCEDURE STEPS

1. Introduces self to patient and family.
2. Assists patient into hospital gown.
3. Possible, measures weight while standing on a scale.
4. Transfers patient to the bed.
5. Checks patient's identification band to ensure information, including allergies, is correct. Verifies this information with the patient or family.
6. Measures patient's vital signs.
7. Explains equipment, including how to use call system and location of personal care items.
8. Explains hospital routines, including use of side rails, meal times, etc., and answers patient's and family's questions.
9. Obtains nursing admission assessment (including health history) and physical assessment.
10. Completes inventory of patient's belongings. Encourages family to take home valuable items. If that is not possible, arranges to have valuables placed in the hospital safe.
11. Ensures that all admission orders have been completed.
12. Initiates care plan or clinical pathway.
13. Documents all findings.

Fundamentals of Nursing -Practices -1st Stage -1st Semester

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PROCEDURE CHECKLIST

Admitting a Patient to a Nursing Unit

Check (✓) Yes or (✗) No

for teacher

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